

## APPLICATION FOR ENROLMENT

### NAME

Family Name

\_\_\_\_\_

Given Names

\_\_\_\_\_

### DETAILS

Gender

Male  Female

Date of Birth

\_\_\_\_\_

Nationality

\_\_\_\_\_

Passport Number

\_\_\_\_\_

### ADDRESS IN HOME COUNTRY

Address

\_\_\_\_\_

\_\_\_\_\_

Country

\_\_\_\_\_

### CONTACT

Telephone Numbers (Please include your country and area code)

Home Number

Fax

Mobile

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email

\_\_\_\_\_

### ADDRESS IN AUSTRALIA (IF KNOWN)

Address

\_\_\_\_\_

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

## DETAILS OF ENGLISH TEST

IELTS Score

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TOEFL Score

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## COURSE DETAILS

**Preferred Course**

- LMT41007 Certificate IV in Applied Fashion Design & Technology (CRICOS Course No. 060964F)
- LMT50307 Diploma of Applied Fashion Design & Technology (CRICOS Course No. 060966D)
- LMT60307 Advanced Diploma of Applied Fashion Design & Technology (CRICOS Course No. 060968B)

**Preferred Start Date**

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## BACKGROUND

What language/s do you speak at home?

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What is your highest academic qualification?

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What is your employment background:

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Do you have any special needs that require consideration for your full participation in our courses?

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## OTHER

How did you learn about the Elizabeth Bence School of Fashion?

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## ATTACHMENT CHECKLIST

- Certified evidence of English language proficiency
- Examples of your own drawings and/or designs and a declaration that they are your own work
- A written explanation in English of your reasons for studying Fashion and Design

- Course enrolment fee and tuition fee deposit.

## The Elizabeth Bence School of Fashion Fees Refund Policy

### Local Students

Should the organisation cancel any training session students are entitled to transfer funds to replacement training sessions.

Students who withdraw their application for enrolment prior to the commencement of the course will be refunded all fees paid (excluding the \$100.00 enrolment charge).

After course commencement students who discontinue the course will not be entitled to any refund. Every effort will be made to negotiate, at the school's convenience, the transfer of training upon provision of evidence of a student's prolonged illness or bereavement of a close family member. However, no consideration can be given to extended absences for any other reason.

### Overseas Students

If the Elizabeth Bence School of Fashion cancels any training session students are entitled to transfer to replacement training sessions at our school.

If students are not granted a Student Visa then all fees will be refunded less the enrolment fee (\$A250.00). Students will need to provide evidence from the relevant Australian Government Department that the Visa was refused.

If students withdraw their application for enrolment before the course commences we will refund all fees paid (excluding the \$A250.00 enrolment fee). No refund will be granted to a student whose enrolment is terminated for failure to comply with the Elizabeth Bence School of Fashion's policies and procedures and the requirements of their visa by DIAC.

After course commencement if students withdraw from the course for whatever reason they will not be entitled to any refund. Every effort will be made to negotiate the transfer of training, at the school's convenience, in the event of a prolonged illness or personal hardship with the approval of DIAC.

Requests for refund should be made in writing to the Principal with documented evidence of the reason for withdrawal. Eligible refunds will be made within 4 weeks after receipt of the claim.

If the Elizabeth Bence School of Fashion defaults, we will make every effort to transfer the students' enrolment to another college. If this is unsuitable the school will pay a refund of the total amount of the course money received from the student. This refund will be paid to students within 2 weeks of the default day with a statement explaining how the refund amount has been calculated. The school defaults if the course:

- does not start on the agreed starting date
- ceases to be provided before it is completed
- is not provided in full to the student

*This fees refund policy does not remove students' rights to take further action under the Australian Consumer Protection laws.*

*The Elizabeth Bence School of Fashion Complaints and Appeals Policy and Procedures do not circumscribe a student's right to pursue other legal remedies.*

I have read, understand and agree to comply with the information outlined in the *International Student Handbook*.

I understand that personal information concerning my enrolment, attendance and academic progress may be made available to Commonwealth and State Agencies and the ESOS Assurance Fund Manager.

I have read and agree with the *Fees Refund Policy*.

Student's Name:.....

Student's Signature:.....

Date: .....